

BOARD MEETING MINUTES

MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES

September 24, 2009

The Mississippi Department of Information Technology Services Board met in the 4th floor Class Room of the Robert G. Clark, Jr. Building, 301 North Lamar Street, Jackson, Mississippi 39201, on Thursday, September 24, 2009, at 1:30 P.M.

Members Present:

Thomas A. Wicker, Chairman

Derek Gibbs

John Hairston

Lynn Patrick

Rodney Pearson

Legislative Advisor Present:

Senator Sampson Jackson, II

Staff Members Present:

David L. Litchliter, Executive Director

Martha Pemberton, ISS Division Director

Lynn Ainsworth, ISS Deputy Division Director

David Johnson, Accounting Manager

Roger Graves, Telecomm Services Division Director

Jimmy Webster, Information Security Division Director

Donna Nead Rogers, Special Assistant Attorney General

Mitchell Bounds, Data Services Division Director

Michele Blocker, Internal Support Services Division Director

Teresa Washington, ISS Technology Consultant

Cheryl Yelverton, ISS Technology Consultant

Ravaughn Robinson, ISS Technology Consultant

Melinda Simmons, ISS Technology Consultant

Paula Conn, ISS Technology Consultant

Debra Brown, Strategic Services Division

Caren Brister, Strategic Services Division

Others Present:

Scott Cook, AT&T

Travis Clayton, Ciber, Inc.

Mark Hollingsead, Ciber, Inc.

Cille Litchfield, Mississippi Department of Finance and Administration

Becky Thompson, Mississippi Department of Finance and Administration

David Pitcock, Mississippi Department of Finance and Administration

Henk DeWeerd, University of Mississippi Medical Center

Agenda Item No. 1: Mr. Wicker called the meeting to order and directed the Board's attention to the first agenda item, approval of the minutes from the ITS Board Meeting on August 27, 2009.

On motion by John Hairston and second by Derek Gibbs that the minutes of the August 27, 2009 meeting be approved:

Motion carried; unanimously.

Agenda Item No. 4: Debra Brown presented the **MISSISSIPPI DEPARTMENT OF INFORMATION TECHNOLOGY SERVICES (ITS) 2009 – 2010 Infrastructure and Architecture Plan**. The staff of ITS requests approval to proceed with the publication of the *2009 – 2010 Infrastructure and Architecture Plan*.

On motion by Rodney Pearson and second by Derek Gibbs that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 2: Teresa Washington and Cille Litchfield, Deputy Executive Director, presented the recommendation for RFP No. 3508-38349 for the continuation of the Agreement with Ciber, Inc., to complete the construction project management components for the Bureau of Building, Grounds, and Real Property Management (BoB), implement the facilities management component for the Office of Capitol Facilities, and plan and execute the migration of the Buildings & Real Estate Information Collaborative Knowledge Solution (BRICKS) to the ITS Data Center for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)**. The staffs of ITS and DFA jointly recommend approval of the continuation of this Agreement with Ciber, Inc. through June 30, 2012, in an amount not to exceed \$390,000.00 to complete the construction project management components for BoB, implement the facilities management component for Capitol Facilities, and plan and execute the migration of BRICKS to the ITS Data Center. With this continuation, the revised total not-to-exceed lifecycle cost of this project is \$877,500.00.

On motion by John Hairston and second by Lynn Patrick that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 2.5: Melinda Simmons and Cille Litchfield, Deputy Executive Director, presented the request to increase the protest bond amount for project 37635-3598 for the **MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION (DFA)** acquisition of Enterprise Resource Planning (ERP) Software. The staffs of DFA and ITS jointly request an increase in the protest bond amount from the \$250,000.00 default to \$3,000,000.00 for RFP No. 3598-37635.

On motion by John Hairston and second by Rodney Pearson that the staff recommendation be approved:

Motion carried; unanimously.

Agenda Item No. 3: Ravaughn Robinson and Henk de Weerd, Chief Technical Officer, presented the recommendation for Project No. 38390, requesting approval of a Desktop Virtualization initiative for the **UNIVERSITY OF MISSISSIPPI MEDICAL CENTER (UMMC)**, using a combination of procurement vehicles including UMMC's authority to enter into group purchasing arrangements and the ITS EPL Planned Purchases Procedure. The staffs of ITS and UMMC jointly recommend approval of this Desktop Virtualization initiative at a total 3-year lifecycle cost not to exceed \$4,537,518.00, using a combination of procurement vehicles including UMMC's authority to enter into group purchasing arrangements and the ITS EPL Planned Purchases Procedure.

On motion by Rodney Pearson and second by Derek Gibbs that the staff recommendation be approved:

Motion carried; unanimously.

The Board acknowledged Agenda Item No. 5 regarding the summary of equipment, software and services, exemptions and sole source procurements approved by the ITS Executive Director.

On motion by John Hairston and second by Lynn Patrick that the following per diem and expenses be approved:

Derek Gibbs - per diem and expenses for 1 day;

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John Hairston - per diem and expenses for 1 day;

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Lynn Patrick - per diem and expenses for 1 day;

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Rodney Pearson - per diem and expenses for 1 day;

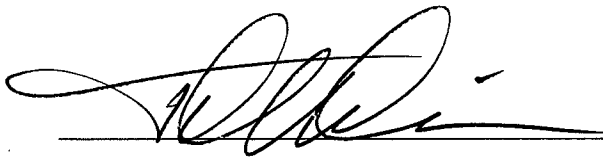
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Tom Wicker - per diem and expenses for 1 day;

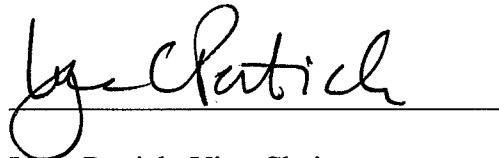
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Motion carried; unanimously.

There being no further business, the meeting was adjourned by Tom Wicker.



Tom Wicker, Chairman



Lynn Patrick, Vice-Chairman